

# KATLIN D. JACKSON

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Seattle, WA 98104

206-321-3010 (mobile)

## SUMMARY

Highly ambitious and analytic real estate graduate student with several years of professional experience working on land development and residential construction projects. Competency in analysis, synthesis, and execution of real estate projects. Passionate about sustainable and regenerative development. A team leader and quick learner, with the ability to perform well under pressure. Detail-oriented, excellent communicator with a strong entrepreneurial mindset. Advanced organizational skills, dedicated work ethic, and problem-solving abilities underlie a strong commitment to success.

## PROFESSIONAL EXPERIENCE

### **HEARTLAND, LLC** Seattle, WA

Graduate Intern, January 2010 – Present

Research and analysis for public and private real estate consulting projects across all property sectors

- Market research and analysis for development feasibility studies in urban and rural locations
- Underwriting analysis for investment opportunities and asset valuation
- Financial modeling of development projects and highest-and-best-use analysis, high level of proficiency in Microsoft Excel
- Capital markets, equity partners, and investor research
- Policy analysis and recommendations for state Transfer of Development Rights legislation and local Transfer of Development Rights land-use code

### **MERIDIAN CAMPUS DEVELOPMENT PARTNERS LLC / SALIENT HOMES, LLC** Seattle, WA

Project Manager, April 2007 – April 2009

Managed residential development projects and team of architects, engineers, and construction trades.

- Assisted in land acquisition duties, including preliminary due diligence research on properties, project feasibility analysis, and pro forma analysis
- Experience working with and reporting to financial institutions and alternative funding sources
- Construction budget development and management
- Project schedule development and management, proficient in Microsoft Project
- Established green building and sustainable development program within company
- Managed onsite construction superintendents; Hired and negotiated contracts

Project Coordinator, April 2006 – April 2007

Provided residential development project coordination for a 1000+ acre Master Planned Community in Lacey, WA.

- Worked with city officials to coordinate development permits and design reviews
- Successfully managed three homeowner associations; 700+ homeowners and six merchant builders
- Worked with local community groups to ensure a collaborative development process

## EDUCATION

### **UNIVERSITY OF WASHINGTON**, 2011, Seattle, WA

Master of Science in Real Estate

- Runstad Center Affiliate Fellows Research Group
- Relevant Coursework: Real Estate Development, Real Estate Investments, Real Estate Finance (proficient in ARGUS), Market Analysis, Feasibility, Public Private Partnerships, Capital Markets, Valuation & Appraisal, Sustainable Real Estate, Negotiations

### **UNIVERSITY OF WASHINGTON**, 2006, Seattle, WA

Bachelor of Arts in Psychology

### **NATIONAL SUSTAINABLE BUILDING ADVISOR PROGRAM**, 2008-2009, Seattle, WA

Certified Sustainable Building Advisor

## ACHIEVEMENTS

- H. Jon and Judith M. Runstad Endowed Fellowship
- Rebecca J. Griego Memorial Endowed Scholarship
- AIET Minorities & Women in Education Scholarship
- Permaculture Design Certification 2009, *Hilo, HI*

## ACTIVITIES

- Urban Land Institute Affordable Housing Taskforce
- ULI Young Leaders Group Leadership Team
- Virginia Mason Medical Center Major Institutions Master Plan Citizens Advisory Committee